



Supporting Students, Traditions & Excellence

# Hall of Fame Process and Application

## **Mission of Sahuaro Cougar Foundation**

The purpose of the Sahuaro Cougar Foundation is to:

1. To perpetuate the history, traditions, and spirit of Sahuaro High School.
2. To support the activities of its students and staff.
3. To provide services to the Alumni.

To invoke a system of honors and awards that recognizes the achievements of the students, staff, and alumni.

## **Mission of the Cougar Hall of Fame**

Sahuaro Cougar Foundation Hall of Fame purpose is to preserve the heritage and tradition of Sahuaro High School and to recognize the alumni, faculty and staff, parents and friends of Sahuaro High School. Anyone with a Sahuaro High School connection who has contributed significantly to the high school and to his or her community can be nominated. The individual must possess and shall have possessed such qualities as good citizenship, strong character and integrity. The individual must not have been convicted of or have pled guilty to any felony criminal activity.

The Hall of Fame Committee will accept all nominations and will consider them based on the pool of nominations at the time and those who have already received the honor of Sahuaro High School Hall of Fame status.

## **Nominations/Criteria**

Nominations for the Sahuaro Cougar Foundation can be made to the Board of Directors. Nominations are accepted throughout the year and if selection processes has already begun when the nomination is received it will be held for review the next year. Nominees who are not selected for the Hall of Fame will remain on the ballot for a maximum of three years. If a nominee is not selected for the Hall of Fame after three years and the nominator wants to have the nominee considered again, he or she must nominate the person again.

The following nominations will be accepted: Individuals and/or Groups.

Significant Contributions to:

1. Sahuaro High School (i.e. Volunteered at Sahuaro, participate as an alumnus, etc.)
2. Cougar Foundation (i.e. Contributed to the Foundation, served on the board, been a member, participated in events.)
3. Person's Community (i.e. Participated on boards, volunteered, contributed financially to community)

4. State and National (i.e. Held a state office, served on boards and commissions, etc.)
5. Career Success (i.e. Received honors and awards, served for many years, contributed to overall success of an organization)

**There are three categories of nominees;**

1. Waiting Period: Alumni – 10 years after graduation, Faculty or Staff – 5 years after leaving or retiring from Sahuaro, Parent – 5 years after last child graduates and Groups – 10 years after youngest person in group graduates
2. All nominees must have exhibited sustained superior performance throughout their career exemplifying the highest standards of ethical conduct, integrity, moral character, service, leadership and professionalism.
3. All nominees shall be considered on the merits of contribution and achievement to Sahuaro High School, the community and local, state and national levels.

**Requirements for Consideration**

1. Nomination Form: a completed typewritten or computer generated nomination form.
2. Letters of Recommendation: a maximum of two (2) letters of recommendation.
3. Support Materials: must not exceed six (6) pages. Support materials may include resumes, newspaper clippings, magazine articles or other documentation.
4. Photograph: 8 X 10 black and white portrait style photograph must accompany the nomination form.

**Instructions**

All nomination forms and support materials must be sent to the Sahuaro Cougar Foundation by May 1, for the nominee(s) to be considered for the following year's induction class.

Please use the following guidelines when preparing the nomination materials:

1. All materials must be submitted on 8.5" x 11" paper.
2. All materials must be presented in typewritten or computer generated form.
3. Do not use notebooks or portfolios with plastic sheet covers.
4. Do not use highlighters to outline specific facts or underline or draw arrows to mark copy.
5. Nomination form must contain all required signatures.
6. Put names on photo(s).

# Sahuaro Cougar Hall of Fame Nominee Form

## Category of Nomination:

\_\_\_\_\_ Individual    \_\_\_\_\_ Group

## Individual Submitting Nomination

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

## HALL OF FAME NOMINEE

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Maiden Name: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

Nominee is Living \_\_\_\_\_ Deceased \_\_\_\_\_

If deceased, closest living relative or contact person \_\_\_\_\_

Alumni \_\_\_\_\_ Faculty/Staff \_\_\_\_\_ Parent \_\_\_\_\_ Group \_\_\_\_\_ Friend \_\_\_\_\_

Sahuaro High School    Years Involved at Sahuaro \_\_\_\_\_ to \_\_\_\_\_

College Degree(s):

Institution \_\_\_\_\_ Year: \_\_\_\_\_

Institution \_\_\_\_\_ Year: \_\_\_\_\_

Institution \_\_\_\_\_ Year: \_\_\_\_\_

Employment:        Active or Retired

Company: \_\_\_\_\_

Years: \_\_\_\_\_

Included Materials:

\_\_\_\_\_ 8 X 10 black and white portrait photograph of nominee

\_\_\_\_\_ Letter(s) of recommendation

\_\_\_\_\_ Resume, Newspaper clipping or other supportive materials

Describe the person's involvement in the following categories:

Sahuaro High School Involvement

Cougar Foundation Involvement

Community Involvement

State and National Involvement

Career Success